

## **Clerk to the Council**

Greenham Control Tower, Bury's Bank Road, Thatcham Berkshire, RG19 8BZ

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# Minutes of Greenham Parish Council held at 7.30 pm on 13<sup>th</sup> April 2022 – St Mary's Church

#### **Present:**

Cllr Martin Griffiths (MG)

Cllr Julian Swift-Hook

Cllr Gary Puffett (GP)

Cllr Steve Jones (SJ)

Cllr Adrian Abbs (AA)

Cllr Sally-Ann Jay (SAJ)

Cllr Ken Neal (KN)

Cllr Alison Blackborow (AB)

### In attendance:

Clerk

Chaired by: Steve Jones
One Member of the public

Meeting began at: 7:30 pm

# GPC (Greenham Parish Council) Full Council meeting 13th April 2022

## 137 Public Session

Member of the public questioned the deadline dates on the Racecourse Planning application and why the submission dates were so early.

SJ asked the parishioner to send any comments to the Clerk

AA explained the process for receiving comments at WBDC and how to contact the Western District Councillors to give them comments on a specific planning application, specifically the Racecourse application.

Member of the public left 7:41pm

# 138 Apologies for Absence

Cllr Chris Austin Cllr Phil Barnett Cllr Tony Vickers Cllr Billy Drummond

### 139 Declarations of Interest, Statements of Position and Dispensations

To receive any Declarations of Interest and Statements of Position by Councillors.

AA - Member of West Berkshire District Council (Wash Common Ward), Shadow Executive Member for the Environment, Western Area Planning Committee, Environmental Advisory Group, Licensing Committee, Personnel Committee, Planning (Sub), Governance and Ethics Committee (Sub). Trustee for Stroke Care Newbury & West Berkshire. Director of TEEC

KN – Vice Chair GCCC, Commoner, Grazier, Building Design and Environmental Consultant

SJ – Greenham Parish Council representative for Greenham Control Tower JSH – Distribution committee of Greenham Trust, GPC rep on the Commission

# 140 Approval of Minutes

a. To approve minutes of GPC Meeting held on 9<sup>th</sup> March 2022

Proposed: SJ Seconded: GP Abstentions: None Against: None

Resolved: To unanimously approve of minutes of GPC Meeting held on 9th March 2022

Remove 'Not More' from 128c and planning change, remove excessive and add insufficient

# 141 Chairman's Report

Report and other matters not on the agenda (for information only)

Chairman's report we agreed that we would invite potential candidate with a view to co-option at the June meeting

Clerk will invite the potential new Councillor to the May meeting

#### 142 Clerk's Report

Report, matters arising, other correspondence not on the agenda (for information only)

Clerk confirmed the following:

Final defibrillator has been installed at the Diamond playing field Dog Bins are due to be installed within Greenham in April 2022 Cherry tree plaques have been installed

#### 143 Finance

a) To approve April 2022 GPC payments

Proposed: SJ Seconded: SAJ Abstentions: None Against: None

**Resolved:** To unanimously Approval of April 2022 GPC payments

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Schedu	le of Cheque and Bank Payme	ents		
13 April 202				
1. Cheque p	payments – GPC Current Account (Metro Bank	d		
Inv Date	Inv No / Trans Ref	Payee	Amount	Chg No
31/03/2022	Salary top Up cheque -February	Lisa Blake	2.53	800220
	Payroll Services - month 12, inv 1768	SME Accounting Services	12.00	800221
31/03/2022	Tax and NI payment - Month 12	HMRC	505.92	800222
31/03/2022	Pension - Month 12	Berkshire Pension Fund	615.42	800223
01/04/2022	Room Rent - inv 60	Greenham Control Tower Ltd	300.00	800224
13/04/2022	Backdated pay	Jennie Currie	24.96	800226
28/03/2022	Maintenance Invoice 532867	WBDC	137.86	800228
	Hall Hire	Greenham PCC	66	800229
01/04/2022	Installation of a defibrillator at Diamond Playing field	PAD Electrics	330	800230
05/04/2022	Inv EA35926, Dog waste bins	Earth Anchors	1182	800231
	Purchase of memorial plaques	Brunel Engraving	278.76	800232
13/04/2022	West Berks Therapy (Good Exchange Project 19452)	West Berkshire Therapy centre	700.00	800233
13/04/2022	Uprooted project (Good Exchange Project 19335)	Uprooted project	1000	800234
	Sub-Total GPC Current Account actual payments			
<ol><li>Bank Pay</li></ol>	ments – GPC Current Account (Metro Bank)			
Trans Date	Trans Ref	Payee	Amount	Trans
	Salary - Month 12	Lisa Blake - Clerk	1,591.00	SO
	PWLB Loan	PWLB	901.99	DD
23/03/2022	Telephone bill – GP00592130 0013 (March)	BT	40.32	DD
	Electricity bill:			
04/04/2022	391803570 / 0028	SSE	11.22	DD
		1 1		
			£2,544,53	
	Sub-total GPC Current Account Bank Payments			

**b)** To approve GPC Reconciliation statements 1st March 2022

Proposed: SJ Seconded: AB Abstentions: None Against: None

Resolved: To unanimously GPC Reconciliation statements 1st March 2022

The Nationwide account is showing a balance that hadn't yet cleared in the Metro Bank account.

- **c) To consider** a Q4 financial report on Council cashflow FY 2021/22 No comments from the Councillors on the report
- **d) To consider** a donation to the Greenham Trust Ukrainian appeal and consider the Parish Council's response

AA proposed a donation of £1,500 Seconded by SJ

SAJ – Clarified that there will be Ukrainian families in the Greenham area that will benefit from this donation.

AA – Would like to hear more details about how GPC can make a donation for local projects to support Ukrainians

JSH – Agrees that Greenham residents should be supported and any Ukrainian families should also

be supported and suggested that the Parish council uses existing groups to support refugees.

JSH – Explained the procedures for donating using S137 grants, as per the Greenham s137 policy.

KN – Asked if there could be a caveat on the cheque asking for funds to be spent on Greenham residents

GP – Would like to propose that this is on next month's agenda

Clerk to add this item to the May agenda

Amendment proposed by JSH to increase the donation to £5,000

**Proposed:** JSH **Seconded:** MG **Abstentions:** None

**Against:** 3

**Resolved:** To amend the proposed donation from £1,500 to £5,000 to the Greenham Trust Ukrainian appeal for the benefit of residents and their Ukrainian guests within Greenham who are hosting Ukrainian refugees within Greenham Parish

AA withdrew his proposal SJ withdrew seconding the proposal

Proposed: JSH Seconded: SAJ Abstentions: 2 Against: 1

**Resolved:** To approve a donation of £5,000 to the Greenham Trust Ukrainian appeal for the benefit of residents and their Ukrainian guests within Greenham who are hosting Ukrainian refugees within Greenham Parish

e) To approve an increase of £2K to Dog bins budget line (from Free Reserves) for increased Dog bin emptying in Greenham Parish

Proposed: SJ Seconded: SAJ Abstentions: None Against: None

**Resolved:** To unanimously approve an increase of £2K to Dog bins budget line FY 22/23 (from Free Reserves) for increased Dog bin emptying in Greenham Parish and to send a press release

AA – Would like a press release sent, regarding extra dog waste bin emptying within Greenham Parish

f) To consider a donation of £364 to the St Mary's church Toddler Group

Proposed: KN Seconded: AB Abstentions: None Against: None

Resolved: To unanimously a donation of £364 to the St Mary's church Toddler Group

- g) To consider Metro Bank forms for online banking set up
- SJ, JSH, AA, AB and the Clerk to be set up as online users
- h) To approve additional signatories for the GPC Metro Bank Account

Proposed: SJ Seconded: GP Abstentions: None Against: None

**Resolved:** To unanimously Cllr Alison Blackborow to become a signatory on the GPC Metro Bank

Account

i) To approve a one off set up fee of £125 to add five Internet banking users

Proposed: JSH Seconded: SAJ Abstentions: None Against: None

Resolved: To unanimously approve a one off set up fee of £125 to add five Internet banking users

# 144 Planning and Highways

a. To consider any GPC comments on the Ashford hill and Headley Neighbourhood plan

AA – Would like GPC to think about creating a Neighbourhood plan In support of Parish councils developing Neighbourhood plan and Greenham is planning to develop its own Neighbourhood plan

#### 145 GPC Environment

- a. To consider GPC Wildlife Garden project
- MG Would like GPC to talk to the Control Tower to clarify that the Wildlife Garden is moving in a direction that the tower is in agreement with
- AB Clarified that Nigel Manley has been keep informed with regards to the Wildlife Garden plans
- SAJ Is of the opinion that the sum of money proposed for the garden is a large amount of money
- KN Considers that the garden would draw people to the Control Tower as a visitor
- AB Would like the councillors to be generally more cohesive
- AA Expressed doubts about the project finishing within the approved budget of £20K
- JSH Asked for clarification about where the funding for the Wildlife Garden is being sourced

from. Clerk confirmed that the funds earmarked, are CIL funds

- MG Expressed a view that a decision was made by the Council, however, MG is concerned about whether this is the best use of money for the Control Tower
- SJ-Suggested that GPC approach the Control Tower and ask them for suggestions as to how the Control Tower would spend the money.
- AB Reiterated that she would like the Council to be more cohesive and work together on this project
- KN Highlighted the issues with rising prices for a project of this nature
- $\mathrm{SJ}-\mathrm{Would}$  like the Wildlife working party and GPC Councillors to meet, to discuss alternative plans for the gardens at the Control Tower and then come back to the next GPC meeting with an update.

## b. To consider BBOWT Warden Report

AA – Thinks it's an important to consider the environmental issues facing the Common

SJ – Would like the GPC representative to talk to the Greenham and Crookham common commission regarding the report. Would like to consider representing the views of parishioners that have objected to the amount of the common that has restricted access.

# 146 Health and Safety

The doors are unlocked Noted that it was slightly cold in the hall

# 147 Other items for information or for possible inclusion on a future Agenda

- MG Highlighted that he will be away for the weekend of the Platinum Jubilee
- AA Suggested that the Chair attend the St Mary's church Jubilee event
- AB 21st May there will be a community litter pick within Greenham, meeting at 10am
- SAJ Facebook support group to support Ukrainian families if anyone would like a link.

### Part II section began

9:30pm finished